

A meeting of the **STANDARDS COMMITTEE** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 4 DECEMBER 2008** at **4:00 PM** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

### **Contact**

**1. MINUTES** (Pages 1 - 2)

**C Deller  
388007**

To approve as a correct record the Minutes of the meeting held on 20th November 2008.

**2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda Item. Please see Notes 1 and 2 below.

**3. REPORT OF THE REFERRALS (ASSESSMENT) SUB-COMMITTEE**

Chairman to report.

The Review Sub-Committee has not yet been required to meet.

**4. CODES OF CONDUCT FOR LOCAL AUTHORITY MEMBERS AND EMPLOYEES** (Pages 3 - 22)

**C Deller  
388007**

To consider a response to a consultation paper published by the Department of Communities and Local Government (DCLG) suggesting amendments to the Members' Code of Conduct.

Report by the Head of Legal and Estates Services and Monitoring Officer.

**5. USE OF RESOURCES JUDGEMENTS 2007/08** (Pages 23 - 30)

**C Deller  
388007**

To consider a report by the Head of Legal and Estates Services and Monitoring Officer on the outcome of the exercise undertaken in response to the requirements of the Audit Commission.

**6. LOG OF CODE OF CONDUCT ENQUIRIES** (Pages 31 - 34)

Further to Minute No. 42, to note the Code of Conduct enquiries recorded by the Head of Legal and Estates Services and Monitoring Officer since the meeting held on 11th September 2008.

**7. ITEM FOR DISCUSSION**

Arising from the Chairman's attendance at the recent Standards Committees Conference, to consider whether to extend an invitation to the Leader of the Council/Leader of the Opposition to attend a future meeting of the Committee.

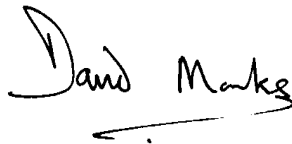
**8. LOCAL ASSESSMENT: EXERCISE** (Pages 35 - 54)

The Monitoring Officer to conduct a local assessment exercise referring to the enclosed local assessment complaint handling chart and an example case. Members may wish to familiarise themselves with the case material and to consider, in advance, whether the case should be referred for further action and, if not referred, the reasons for the decision.

**9. DATE OF NEXT MEETING**

To note that the next meeting of the Committee will be held on Thursday 5th March 2009 at 4pm.

Dated this 3rd day of December 2008

A handwritten signature in black ink that reads "David Marks". The signature is written in a cursive style with a horizontal line underneath the name.

Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Ms C Deller, Democratic Services Manager, Tel No 01480 388007/e-mail: Christine.Deller@huntsdc.gov.uk if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website –  
[www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version  
please contact the Democratic Services Manager and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*